



Title	Oil Service Technician	Department	Service
Reports To	Service Manager	FLSA Status	Non-Exempt; Hourly

SUMMARY

Under the general supervision of the Service Manager, the Oil Service Technician installs, repairs, and services customer systems.

PRIMARY FUNCTIONS

The Oil Service Technician is primarily responsible for the following functions:

- Installs oil burners, tanks, and furnaces for new and existing customers.
- Performs service calls and preventative maintenance on existing systems.
- Performs annual cleanings and tune-ups on systems.
- Primes systems following a “no heat” call.
- Completes systems inspections and repairs.
- Responds to emergency calls as necessary.
- Provides mentorship and guidance to Apprentice.
- Performs all other similar duties as required.

QUALIFICATIONS

Required:

- High school degree or equivalent.
- Current Oil Burner Service Technician license.
- 3-5 years prior field experience.
- Valid driver’s license.
- Ability to work extended hours as necessary, especially during peak demand seasons.

Preferred:

- CDL A or B with HazMat and Tanker endorsements.
- Current DOT medical card.
- Prior experience with propane and gas systems.
- Bilingual in English or Spanish.

SUPERVISION

Received: Works under the general direction of the Service Manager.

Exercised: None.

WORKING ENVIRONMENT

Field:

- Regularly works outside in varying weather conditions.
- Regularly exposed to moderate to loud noise levels.
- Often subject to extreme variations of temperature and odors.
- Often exposed to fumes, airborne pathogens, toxic or caustic chemicals.

Office:

- Moderately noisy office, subject to frequent interruptions.

- Not subject to extreme variations of temperature and odors.
- Broco Energy is a family-friendly workplace. Well-behaved dogs are regularly in the office and children are frequently present. There is a shy cat on the second floor.

The Company has completed a full Job Hazard Assessment for this position that is evaluated at least annually and reviewed with all employees during onboarding.

PHYSICAL REQUIREMENTS

- Frequently required to stand, walk, and operate tools and heavy equipment.
- Frequently required to climb, balance, stoop, kneel, and crouch.
- Frequently lifts up to 50 pounds independently, and up to 100 pounds with assistance.
- Must be able to accurately see colors and smell.

DISCLAIMERS

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act, must be able to perform the essential job functions as listed either unaided or with the assistance of a reasonable accommodation, to be determined by management on a case-by-case basis.

This job description does not constitute an employment agreement between the employer and employee and is subject to change as the needs of the employer and requirements of the job change.

Broco Oil, Inc. is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or protected veteran status, and will not be discriminated against on the basis of disability.

Broco Oil, Inc. does not use Artificial Intelligence (AI) to evaluate candidates or make decisions regarding employment.

ACKNOWLEDGEMENT

By signing below, you confirm that you have read and understand this job description.

Signature

Print Name

Date